



**DEPARTMENT OF THE AIR FORCE
35TH FIGHTER WING (PACAF)
MISAWA AIR BASE, JAPAN**

09 September 2024

MEMORANDUM FOR 35TH FIGHTER WING ALL PERSONNEL

FROM: 35 FW/CC

SUBJECT: Calendar Year 2025 Holiday and Family Day Schedule

1. The 35th Fighter Wing units will observe the following updated holiday schedule for calendar year 2024. This schedule is subject to operational requirements and can be rescinded by the 35 FW/CC if deemed necessary. Adjustments to these liberty periods or other wing-level down days require prior coordination and approval by the 35 FW/CC.

<u>Federal Holiday</u>	<u>Day, Date</u>	<u>Family Day</u>
New Year's Day	Wednesday, 1 Jan 25	Tuesday, 31 Dec 24
Martin Luther King Jr. Day	Monday, 20 Jan 25	Friday, 17 Jan 25
President's Day	Monday, 17 Feb 25	N/A
Memorial Day	Monday, 26 May 25	Friday, 23 May 25
Juneteenth	Thursday, 19 Jun 25	Friday, 20 Jun 2025
Independence Day	Friday, 4 Jul 25	Monday, 7 Jul 25
Labor Day	Monday, 1 Sep 25	Friday, 29 Aug 25
Columbus Day	Monday, 13 Oct 25	Friday, 10 Oct 25
Veteran's Day	Tuesday, 11 Nov 25	Monday, 10 Nov 25
Thanksgiving Day	Thursday, 27 Nov 25	Friday, 28 Nov 25
Christmas Day	Thursday, 25 Dec 25	Friday, 26 Dec 25
New Year's Day	Thursday, 1 Jan 26	Wednesday, 31 Dec 25

2. Non-essential personnel will observe the holidays listed in paragraph 1. Functions that normally operate during non-duty hours will continue to do so. Release authority is at the discretion of local commanders, depending on workload and mission requirements. Special Pass policies outlined in DAFI 36-3003, Military Leave Program, and Weasel NOTAM 35 FW-16-23, Leave and Pass Policy, apply.

3. 14 February Down Day replaced by a Wing Down Day on Monday, 10 Feb 2025 to maximize the opportunity for everyone to watch Super Bowl LIX.

4. Civilians are encouraged to take annual leave, leave without pay, or accrued compensatory time during the time off outlined in this notice per Civil Service laws and regulations. MLCs are encouraged to take liberal leave during the listed holiday schedule in accordance with JLAC identified time off. Contractors will adhere to the policies and procedures of their parent company.

5. Direct questions to the Commander's Action Group at DSN 226-3124.

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PAUL T. DAVIDSON, Colonel, USAF
Commander

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